B-3A-12,LEVEL 6, BLOCK B, MENARA UNCANG EMAS 3 (UE3)

85,JALAN LOKE YEW, 55200 KUALA LUMPUR, MALAYSIA

TEL: 603-9285 3755 / 9286 8755 FAX: 603- 9285 5755

E-MAIL: altair@acealtairtravels.com WEB: [www.acealtairtravels.com](http://www.acealtairtravels.com/)

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| **Online Booking Form** |
| AAT PACKAGE CODE |  |  | APAS 2016 TRAVEL CODE NO |  |
|  |  |  |  |
| TOUR CODE NO: |  |  | VALID FOR APAS 2016 PARTICIPANTS ONLY |

**Hotel / Airport Transfers /Tours**

***Please enter your booking details below***:

|  |  |
| --- | --- |
| **Guest Details**  | **Required Fields \***  |
| 1. Please enter your name as shown in your passport
2. Only names in English alphabets are allowed
3. If you do not have a last name, please enter your first name in the Last Name field.
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| --- | --- |
|  | **ADULT / S** |
|  | Title **\* Guest 1:** *Mr / Mrs / Ms / Dr.* |  |  |
| **1.** |  |  |  |  |  |  |
|  | Family Name/ Last Name **\*** (e.g.: Chua) |
|  |  |
|  | Given Name/ First Name **\*** (e.g.: Kin Pin) |
|  |  |
|  | Passport No \* |  |  | Birthday \* *DD / MMM / YYYY* |  | Nationality \* |
|  |  |  |  |  */ /* |  |  |
|  | Passport Expiry Date \* |  |  | Passport Issuance Country \*  |  | Passport Issuance Date \* |
|  |  */ /* |  |  |  |   |  */ /* |
|  |  |  |  |  |  |  |
|  | Title **\* Guest2:** *Mr / Mrs / Ms / Dr.* |  |  |
| **2.** |  |  |  |  |  |  |
|  | Family Name/ Last Name **\*** (e.g.: Chua) |
|  |  |
|  | Given Name/ First Name **\*** (e.g.: Kin Pin) |
|  |  |
|  | Passport No \* |  |  | Birthday \* *DD / MMM / YYYY* |  | Nationality \* |
|  |  |  |  |  */ /* |  |  |
|  | Passport Expiry Date \* |  |  | Passport Issuance Country \*  |  | Passport Issuance Date \* |
|  |  |  |  |  |   |  */ /* |
|  |  |
|  | **AGENT REFERENCE** |
|  |  |
|  | Agent Reference Number |  |  |  |  |  |

|  |
| --- |
| **GUEST CONTACT** |
|  | Title **\*** *Mr / Mrs / Ms / Dr* |  | Family Name/Last Name **\*** (e.g.: Chua) |  | Given Name/First Name **\*** (eg: Kin Pin) |
|  |  |  |  |  |  |
|  | Email \* |  | Alternate Email |
|  |  |  |  |
|  | Contact No. \**Country Code / Area Code ‘No.* |  | Mobile No\*Country Code / Area Code ‘No. |  | Fax No.*Country Code / Area Code ‘No.* |
|  |  |  |  |  |  |
|  | Street Address \* |  |  |  |  |
|  |  |
|  |  |  |  |  |  |
|  |  |
|  |  |  |  |  |  |
|  |  |
|  |  |  |  |  |  |
|  | Postal Code \* |  | City \* |  |
|  |  |  |  |  |
|  | Town \* |  | Country \* |  |
|  |  |  |  |  |

**IMPORTANT NOTES:**

* Amendments on Passenger names beyond this point may not be allowed and entertained.
* Passengers' name entered in the booking form must be the same as per passenger's passports. Incorrect names may cause penalties or invalidation of travel documents or vouchers.
* Email address must be correctly furnished. You agree to accept email as a means of communication and delivery of Travel Documents / Vouchers and confirmation of your booking. In doing so, you agree not to hold Ace Altair Travels Sdn. Bhd liable for any non-receipt of travel voucher or email confirmation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ROOM REQUEST INFORMATION** |  |  |  |  |
| **Preferred Hotel:**  |  |  | **No. of Guests:** |  |
|  |  |  |  |
|  **Type of Room** | **No. of Rooms** |  |  **Type of Room** | **No. of Rooms** |
| Superior Single Room |  |  | Superior Twin Room |  |
|  |  |  |  |  |
| Deluxe Single Room |  |  | Deluxe Twin Room |  |
|  |  |  |  |  |
| Club Room Single Room |  |  | Club Room Twin Room |  |
|  |  |  |  |  |
| Arrival Date |  |  | Departure Date |  |

* Check-in time for most hotels is at 1400 hrs and check-out time is 1100 hrs / or 1200 hrs
* Half-day room charges will apply for late check-out on or at 1800 hrs
* Rooms occupied after 1800 hrs will be charged at full day rate.

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| **FLIGHT BOOKING RESERVATION INFO** |
|  |  |  |  |  |
| **Type of Class** |  |  | **No of Pax** |  |
|  |  |  |  |  |
| Date of Departure |  */ /* |  | Departure City  |  |
|  |  |  |  |  |
| Date of Return  |  *:*  |  | Departure City |  |
|  |  |  |  |  |
| Frequent Flyer Membership No |  |  | Mobile No. |  |
|  |  |  |  |  |
| Arrival Date |  */ /* |  | Email |  |

* All Flights shown on package are for reference only
* Flight and Booking class requested are subject to change and availability upon receipt of booking request form.
* Cancellations and Changes are subject to Airlines Rules, Terms and Conditions and charges are applicable.
* A copy of the Passport with more than 6 months travel validity has to be furnished for airlines bookings. Entry Visas have to be applied for at the respective country of origin.

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| **AIRPORT TRANSFER REQUEST INFO** |
|  |  |  |  |  |
| **Type of Class** |  |  |  |  |
|  |  |  |  |  |
| Date of Arrival |  */ /* |  | **No of Paxs** |  |
|  |  |  |  |  |
| Time of Arrival  |  *:*  |  | Flight No  |  |
|  |  |  |  |  |
| Flight No  |  |  | Hotel Drop Off |  |
|  |  |  |  |  |
| Date of Departure  |  */ /* |  | Hotel Pick Up |  |
|  |  |  |  |  |
| Time of Pick Up  |  *:*  |  | Departure Time |  *:* |
|  |  |  |  |  |
| Flight No |  |  |  |  |

* All transfers are based on Standard Vehicle(Standard Car or Standard Van) UNLESS OTHERWISE SPECIFIED.
* Paging will be done at the respective airport for the name shown as per booking.
* For more than 02 paxs, the Lead Name in the group will be on the Paging Board.
* The Driver will arrive and wait for the guest for 30 minutes with the vehicle. In case of delays, another 30 minutes would be scheduled. After which it would be deemed as NO SHOW and charges become applicable. No refund nor replacement would be entertained.

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| **PAYMENT FOR TICKET / HOTEL / TRANSFER / TOUR - GUARANTEED UPON PAYMENT** |

|  |  |
| --- | --- |
| Link Credit Card / Bank A/C To PayPal A/C  | [ ]  MASTER [ ]  VISA [ ]  **MADE INTO PAYPAL A/C ONLY TO****altair@acealtairtravels.com** **/** **vimala@acealtairtravels.com** |
| [ ]  ONLINE BANK TRANSFER TO HSBC BANK BHD A/C  | HSBC BANK BEERHAD : – **A/C NO : 203 379 334 101** CURRENT ACCOUNT : - **ACE ALTAIR TRAVELS SDN BHD**SWIFT CODE : - **HBMBMYKL**ADDRESS : - **MENARA GENESIS, 33 JALAN SULTAN**  **ISMAIL 50200 KUALA LUMPUR** |
|  |  |
| **ONLINE BANK TRANSFER** TO INCLUDE **BANK CHARGES** | MYR **25.00 – MYR 45.00** CROSS BORDER CHARGES |

|  |  |
| --- | --- |
| For **PAYPAL TRANSFER**, **please include 5.5%** cross border charges on the total amount and remit to :- | vimala@acealtairtravels.comaltair@acealtairtravels.com  |
|  |  |
| NB: For AMEX . MASTER and VISA, please pay through PAYPAL account using your respective credit card . |  “ AS ABOVE “  |
|  |  |

[ ]  I confirm that the passenger name(s) and other details as stated above are correct & accept the above as per the applicable terms and conditions.

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|  |
| **SIGNATURE** |

NAME:

DATED:

|  |
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| **OFFICE USE ONLY:** |
| Date Received: | Date Processed: |  |
| Received By: | Processed By: | Date Approved: |
| Payment Recd :MYRBank Charges :MYRTotal Amount Received:MYR: | Payment Mode:PayPal / Bank Transfer | Approved By: |